

MINFORD SCHOOLS LOCAL PROFESSIONAL DEVELOPMENT COMMITTEE

Professional Activity Grid

Group	Activity	Max. CEUs	CEU Value	Verification	Criteria
1	Local Requirements	No limit	1 clock hr =0.1 CEU	Superintendent's Signature	Must meet local district inservice expectations and be related PDP goals
2	College Courses	18 CEUs	1 semester hr = 3 CEUs 1 quarter hr = 2 CEUs	Transcript/Confirmation letter /Grade Sheets	Must be related to PDP goals
2	Workshops	18 CEUs	1 clock hr = 0.1 CEU	CEU Certificate or Certificate of Attendance	Only time spent in PDP goal related activities
3	Mentoring	6 CEUs per license cycle	1 clock hr = 0.1 CEU	Activity Verification Form	Mentor of teacher or administrator in Entry Year Program
3	Curriculum Development	6 CEUs per license cycle	1 clock hr = 0.1 CEU	Activity Verification Form	Service on local, county, state or national formal committee
3	Professional Committee	6 CEUs per license cycle	1 clock hr = 0.1 CEU up to 2 CEUs per committee per year	Activity Verification Form/ Documentation of position description & office held	Service on local, county, state or national formal committee
3	Professional Organization Leadership Role	6 CEUs per license cycle	1clock hr = 0.1 CEU up to 2 CEUs per leadership role per year*	Activity Verification Form/ Documentation of position description & office held	Service on local, county, state or national formal committee
4	Grant Writing	6 CEUs per license cycle	1 clock hr = 0.1 CEU	Activity Verification Form	Must be approved by LPDC committee Not dependent on award of grant. Planning and preparation only, not for management of grant
3	Teaching Portfolio	1 CEU per license cycle	1 CEU	Activity Verification Form and portfolio	Must satisfy license renewal standards
4	Publication	No Limit	6 CEUs for a book 3 CEUs for an article	Activity Verification Form and a copy of the publication	Must contribute to the education profession and be commercially published
4	Peer Observation	1 CEU per license cycle	1 clock hr = 0.1 CEU	Activity Verification Form	Not part of mentoring program
4	National Board of Professional Teaching Standards	18 CEUs per license cycle	18 CEUs for Achieving, 12 CEUs for completion 6 CEUs for participation	National Board Certification, or Activity Verification Form for participation only	Must be related to PDP goals

	ASHA/NASP		without completion		
Group	Activity	Max. CEUs	CEU Value	Verification	Criteria
4	Professional Vocational Board Certification	6 CEUs per license cycle	1 clock hr = 0.1 CEU	Certificate of completion	Time in coursework/clinics for test preparation purposes only
4	Cooperating Teacher for a Student Teacher	6 CEUs per license cycle	3 ceu's per full time student teacher	Activity Verification Form	
4	Internship Supervision	6CEUs per license cycle	3 ceu's per intern	Activity Verification Form	
4	Cooperating Teacher for a Practicum Teacher	3 CEUs per license cycle	1 ceu per practicum Teacher	Activity Verification Form	
4	Teaching a College Course/Workshop	6 CEUs per license cycle	1.5 CEUs for semester 1.0 CEU per quarter	Activity Verification Form	Must be pre-approved
4	Professional Presentation	6 CEU per license cycle	up to 2 ceu's per presentation	Activity Verification Form	Applies to the first presentation of a topic each license cycle
4	Educational Project	9 CEUs	up to 9 per project	Activity Verification Form	Must apply educational skills and knowledge toward the development of a project. Hours for planning and preparation only.
4	Self-Directed Educational Development	3 CEUs per license cycle	1 clock hr = 0.1 CEU	Activity Verification Form	May include professional reading, research, educational travel. Must enhance individual's work in the profession or contribute to educator's area of specialization.
4	Externship	6 CEUs per license cycle	1 clock hr = 0.1 CEU	Activity Verification Form	Must enhance individual's work in the profession or contribute to educator's specialization.

NOTE***

- 18 CEUs/180 clock hours are required for license renewal/initial issuance.
- Substitute teachers may choose from Group 2, 3 and 4 activities only.
- Discression to adjust ceu's or credit given on an individual